

## Internal Quality Assurance Cell (IQAC)

Ref: PICT/IQAC/2017-18/

Date: 16/02/2018

The meeting of IQAC is scheduled to discuss the points mentioned in the agenda below. The details of the meeting:

Date: - 16/02/2018

Time: - 1.30 p.m.

Venue: - Principal Office

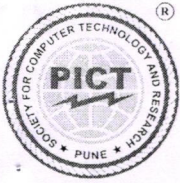
All the members are requested to remain present for the meeting.

### Agenda:

1. Academics and Autonomy
2. Research and Consultancy
3. Student Progression and support
4. Infrastructure requirement
5. Environment Consciousness
6. Feedback system
7. Faculty development
8. Extra-curricular activities
10. Library
11. Training and Placement
12. Budget and HR requirement

*V. Atul*  
Coordinator  
IQAC





Society for Computer Technology & Research's  
**PUNE INSTITUTE OF COMPUTER TECHNOLOGY**

(College of Engineering Affiliated to the University of Pune & Accredited by NBA)  
Sr.No.27, PUNE SATARA ROAD, DHANKAVDI, PUNE - 411043 (INDIA)  
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E-mail: principal@pict.edu

## Internal Quality Assurance Cell Meeting

Date: 16/2/2018

### Agenda of the meeting:

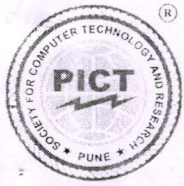
Discussion on findings and action plan of the following functions:

1. Academic and Autonomy
2. Research and Consultancy
3. Student Progression and support
4. Infrastructure requirement
5. Environment Consciousness
6. Feedback system
7. Faculty development
8. Extra-curricular activities
10. Library
11. Training and Placement
12. Budget and HR requirement

### Attendance

Sr.no	Name of Staff	Signature
1.	P.T. Kulkarni	
2.	A.S. Ghotkar	
3.	E.M. Reddy	
4.	Y. Ravinder	
5.	Prof. Balwant A. Sorkankar	
6.	S.S. Natchede	
7.	R.B. Ingle	
8.	Manish R. Khodaskar	
9.	Mrs. Bhorale U.S.	
10.	Mrs. Beke J.A.	
11.	Mrs. Kalyani C. Waghmare	
12.	Shruti S. Sonawane	
13.		
14.		





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## Internal Quality Assurance Cell (IQAC)

Date: 17/02/2018

### Minutes of Meeting

The IQAC meeting was held on 16/02/2018. The following members were present for the meeting.

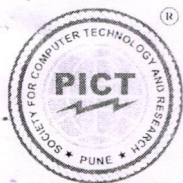
1. Dr. P. T. Kulkarni
2. Dr. A. S. Ghotkar
3. Dr. R. B. Ingle
4. Dr. Y. Ravinder
5. Dr. B. A. Sonkamble
6. Mr. E. M. Reddy
7. Dr. S. S. Narkhede
8. Mrs. J. Beke
9. Mrs. U. Bhosle
10. Mrs. S. S. Sonawane
11. Mrs. K. C. Waghmare
12. Mr. M. R. Khodaskar

The following discussion on findings and action plan was transacted in this meeting.

Principal Dr. P.T. Kulkarni welcomed all members and given an overview of IQAC activities.

Dr. A. S. Ghotkar detailed about findings of NAAC 2017-18 visit. The following activities were taken up for discussion on present status and any further scope for improvement.





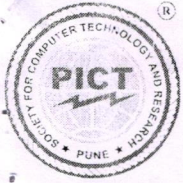
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Website: [pict.edu](http://pict.edu) E-mail: [principal@pict.edu](mailto:principal@pict.edu)

Functions	Actions	By Whom	By When
<b>Academic Activities</b>	It is decided to follow uniform (standard) format for Academic Audit in the entire Institute.	HoDs	w.e.f March 2018
	After discussing the pros and cons of Autonomy, IQAC has recommended to go for Autonomy.	Principal/Dr. Y Ravinder	From AY 2018 - 19 (After getting approval from Management )
	IQAC Coordinator suggested that minimum one certificate course form each Department per semester should be conducted for enhancement of student skills and employability.	All HoDs	w.e.f June-2018
<b>Research and consultancy</b>	It is decided to provide guidelines for interdisciplinary project under R&D Cell.	Dean R&D	w.e.f march-2018
	R & D Cell is informed to i)To provide list of standard /quality publication to researchers ii)To provide list of quality journal to the library for procurement	Dean R&D	By April 2018
	Consultancy & IPR activities needs to be improved	All Professors and Associate Professors	w.e.f March-2018
	More funded projects & quality publication must be achieved	All Professors and Associate Professors	
<b>Student Progression &amp; Support/Placement</b>	T&P officer detailed about placement and training activities conducted during A.Y. 2017-18.	TPO	NA
	Students should be motivated to join value added courses by identifying industry requirements and students interest	All HoDs/TPO	w.e.f March-2018





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<b>Environment consciousness</b>	Green audit process needs to be defined under ISO in consultation with Management Representative	Principal/Estate Manager/MR	w.e.f March-2018
<b>Feedback System</b>	i) Institute has well established and uniform process to take Student's feedback for teaching learning, student activities and facilities so uniform format for analysis and action taken report need to be formed ii) Uniform format for other stake holders (Employer, Industry, Alumni) among all department need to be formed	All HoDs	w.e.f March-2018
<b>Library</b>	External member should be included in library advisory committee	Librarian	w.e.f March-2018
<b>Faculty Development</b>	Skill upgradation of non-teaching staff be arranged regularly	All HoDs/Registrar/Librarian	w.e.f March-2018
<b>Extra-curricular activities</b>	Social activities need to be increased	All HoDs/Registrar/Librarian/Student welfare committee/NSS	w.e.f March-2018

The meeting ended with thanking all members.

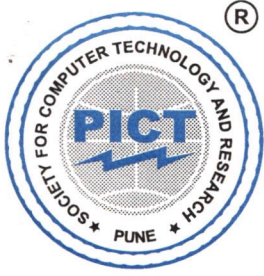
*ASG*  
Dr. A. S. Ghotkar  
IQAC Coordinator

*P. F. Kulkarni*  
Dr. P. F. Kulkarni  
IQAC Chairman

Copy to:

- All HODs *RS 7/3/18*
- Library *ALL*
- Office
- Extra & Co-curricular Heads *met 07/03/18 (ECA)*
- Dean R & D
- Training & Placement Office *7/3/18*
- ISO *7-3-18*





Society for Computer Technology & Research's

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Date:21/07/2017

Dear Sir/ Madam,

Greetings of the Day!!!

Pune Institute of Computer Technology would like to cordially invite you for the meeting of Internal Quality Assurance cell (IQAC).

In pursuance of IQAC Action Plan for performance evaluation, assessment and accreditation and quality up-gradation of institutions of higher education, the (NAAC), Bangalore proposes that every accredited institution should establish an Internal Quality Assurance Cell (IQAC) as a post-accreditation quality sustenance measure. The prime task of the IQAC is to develop a system for conscious, consistent, and catalytic improvement in the overall performance of institutions. For this, during the post-accreditation period, it will channelize all efforts and measures of the institution towards promoting its holistic academic excellence. IQAC is composed of heads of important academic and administrative units, few teachers and a few distinguished stakeholders.

Your expertise and knowledge in the area would add a great value for smooth functioning of IQAC.

The meeting will take place on **July 29, 2017, at 11.00 a.m** in the PICT Board Room, followed by lunch.

Thanks & Regards,  
Principal  
PICT Pune


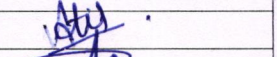
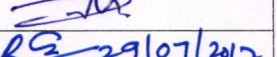
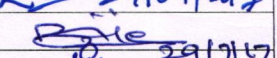
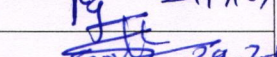
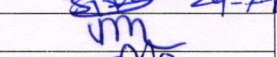
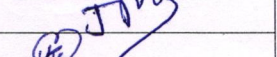
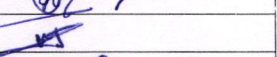

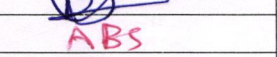
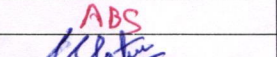
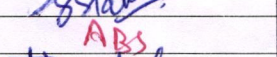
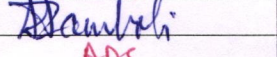
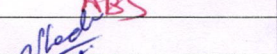





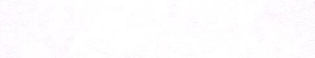
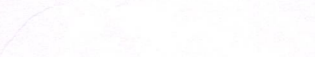


# PUNE INSTITUTION OF COMPUTER TECHNOLOGY

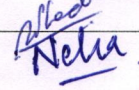
## INTERNAL QUALITY ASSURANCE CELL MEETING

YEAR-17-18

Date: 29/07/2017

	Name	Signature
<b>Chairperson</b>	Dr. P. T. Kulkarni	
<b>Management Member</b>	Dr. Swastik Sirsikar	
<b>IQAC Coordinator</b>	Dr. A. S. Ghotkar	
<b>Administrative officers</b>	Dr. R. B. Ingle (HoD-CE)	
	Dr. Y. Ravinder (HoD-E&TC)	
	Dr. B.A. Sonkamble (HoD-IT)	
	Prof. E. M. Reddy (HoD-AS)	
	Dr. S. S. Narkhede (TPO)	
	Mrs. Usha Bhosale (Registrar)	
	Mrs. J.A. Beke (Librarian)	
<b>Teachers</b>	Prof.K.C.Waghmare (CE)	
	Prof. M.P. Turuk (E&TC)	
	Prof.M.Khodaskar (IT)	
	Prof. Sheetal Sonawane (CE)	
<b>Student/Alumni</b>	Dr. B.L.Abhale	
	Dr. Sandeep Phatak	
	Ms. Sonali Patwe	
	Mr. Amit Malegaokar	
<b>Employers/Industrialists</b>	Dr. Sanjeev Tamboli	
	Mr. Tarun Malviya	
	Mr. Udyain Phadake	

Miss. Neha Godse

  
Neha



**Academic Year 2017-2018**  
**PUNE INSTITUTE OF COMPUTER TECHNOLOGY**

**MINUTES OF MEETING**

**Committee Name: IQAC**

**Date: 29/07/2017**

**Committee In-charge: Dr. A. S. Ghotkar**

**Venue: Conference Room**

**Agenda of meeting:**

Sr. No.	Agenda
1.	Introduction
2.	Discussion on Institute Strength, Weaknesses, Opportunities and Challenges (SWOC)
3.	Status till date
4.	Action Plan of IQAC 2017-18
5.	Discussion & Suggestions

**Points Discussed:**


Sr. No.	Point discussed
1.	The meeting has been started with welcome speech by The Principal, Dr. P. T. Kulkarni and
2.	Dr. A. S. Ghotkar IQAC Coordinator presented the status of IQAC till date and action plan for Academic year 2017-18.
3.	Dr. P.T. Kulkarni elaborated few additional best practices in the Institute with respect to action plan like value addition, fund generation and cost reduction.
4.	Mr. Tamboli ,Chief Technology officer EQ technologic discussed better employability and he also mentioned his observation about lack of problem solving ability amongst students
5.	Ms Sonali Patwe, Senior System Analytics, IBM, Sears Holding Cooperation, added, need to improve the practical gap and multitasking capability of students.
6.	Mr Udayan Phadke, Partner, Scan Electronics Systems, summarised few pitfalls like approach & attitude of students, confidence level to solve the basic problem, ability to listen and read the complete things.
7	Dr. P. T. Kulkarni Thanks all honourable guests for sharing their views and meeting is concluded.

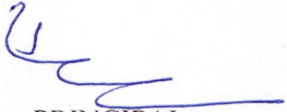


**Academic Year 2017-2018**  
**PUNE INSTITUTE OF COMPUTER TECHNOLOGY**

**Attendees:**

<b>Name</b>	<b>Name</b>
1.Dr.P.T.Kulkarni	9. Dr. A. S. Ghotkar
2.Mr.Udayan Phadake	10.Prof. S. S. Sonawane
3.Mr.Sanjeev Tamboli	11.Prof..K.C.Waghmare
4.Ms.Sonali Patwe	12.Prof. M.P.Turuk
5.Dr.R.B.Ingle	13.Prof. M.R.khodaskar
6.Dr.Y.Ravinder	14.Mrs. Jyotsna Beke
7.Dr.B.A.Sonkamble	15.Mrs.Usha Bhosale
8.Dr.S.S.Narkhede	

  
IQAC Coordinator

  
PRINCIPAL

cc: All IQAC members



Academic Year 2017-2018  
PUNE INSTITUTE OF COMPUTER TECHNOLOGY

Internal Quality Assurance Cell

IQAC Resolutions

Date: 29/07/2017

To,

The Managing Trustee,

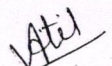
SCTR, Pune.

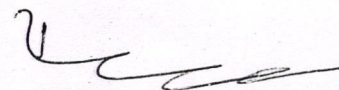
Respected Sir,

The following resolutions are made during IQAC meeting held on 29<sup>th</sup> July 2017.

1. It is resolved to conduct training sessions for pre-final and final year students to enhance employability skill.
2. It is also resolved to conduct similar sessions at the department level especially on core concepts.
3. Foreign language courses should be conducted.
4. It is resolved to facilitate students with self study material like NPTEL, videos, webinars etc.
5. IPR cell is expected to identify research work, projects and assists in patenting the same.
6. Workshop should be conducted to increase problem solving ability and practical skill.

Thanking you!

  
IQAC Coordinator

  
IQAC Chairperson/Principal